

Past, Present and Future: Housing policy and poor quality homes

Clarification Questions

- 1. Regarding the interviews with stakeholders, you say you envisage a “small number of” stakeholders. Do you have a specific number in mind? Will you wish to be involved in identifying appropriate “key stakeholders” and relevant individuals?**

We do not have a number of stakeholders in mind, we are looking for bidders to suggest what they think is appropriate. We would be happy to be involved in identifying people, but we expect the bidders to make contact with the stakeholders suggested.

- 2. Can you confirm that the workshop expenses, if conducted face to face at your office (room hire, refreshments) will be covered by Ageing Better and therefore we do not need to include these costs in our pricing?**

Yes, these costs will be covered and there is no need to include the cost of the venue. However, given certain circumstances concerning COVID 19 please factor in that face-to-face workshops may not be an option.

- 3. Regarding the final report, could you give an indication of its length?**

There is no set length expected for the final report, however it may be useful to look on our website for previous examples. Just to note final reports on our website should not be confused with the insight reports which are shorter in length.

- 4. Over which historical period is the policy review required?**

As stated in the invitation to tender. ‘We have purposefully not set a timeframe within which we expect bidders to situate this work. Please include a suggested timeframe in your bid’. As we are asking bidders to suggest a timeframe, we do also expect an explanation for the chosen time frame.

- 5. With reference to the application for under Section 0 ‘General Information’ point 10 states: ‘Please provide the organisation name, contact details and a brief description of 2 contracts of a similar nature which demonstrate the bidder’s experience in relation to Ageing Better’s requirements. Any contract award will be subject to a satisfactory reference being provided by one or both of the named companies’. Can you please clarify whether the bidder refers to the bidding organisation or team?**

We are referring to the organisation, although where possible it would be great if it included the research team or individual members of said team.

6. A) Will this project have an advisory board and steering group meetings?

There will be an advisory board that the Centre for Ageing Better will establish prior to the project commencement date; the organisation that is successful in their bid will report to them.

B) If so, what organisations will be involved?

The Centre for Ageing Better will discuss this further with the successful bidder once they are appointed.

7. Do bidders need to include dissemination and public engagement costs in the bid?

We intend to hold a launch event; however, this is likely to be an online event. The successful bidder will be asked to contribute, although it is up to the bidder's discretion as to whether to include that in their bid or not. No other dissemination or public engagement costs will be necessary.